

**Message from the Director of the Library  
Texas A&M University at Qatar**

**Professional & Appropriate Behavior  
The Library Commons & other work spaces.**

Appropriate professional behavior is as important to success in an engineering career as the ability to apply technical and engineering principles to practical applications. The classrooms, laboratories, lecture halls and library are workplaces for students and faculty to pursue their academic study and research. *Disrupting the workplace is not professional behavior.*

Please learn to behave professionally so that you can be successful in your engineering career after you leave TAMUQ.

➤ **Professional** behavior includes

*Communication expressed* in an honest and open manner

*Respect shown* for the rights of others

*Courtesy demonstrated* towards others at all times

*Thoughts and ideas* expressed in a positive, productive manner

*Time well spent* at creating successful accomplishments

*Group participation* focused on the work that must be done

Any person disrupting the work environment will be asked to leave the library immediately. Whether behavior is considered disruptive will be determined by the librarians on duty at the time that such behavior occurs, and that judgment will be final.

**The Library is a Workplace**

**DO**

Act with courtesy

Bring & use headphones

Clean up after myself

Show respect for others

Speak quietly

Turn my mobile phone to silent

Work quietly alone or with a group

**DON'T**

Disturb others at study

Speak or shout loudly

Sit or stand on furniture

Throw objects or papers

Play movies or music out loud

Use inappropriate or hostile language

*Carole Thompson*

Director, Library

Texas A&M University at Qatar

## Student Rules: Section 24-Student Conduct

[http://www.qatar.tamu.edu/current\\_studentsrules24.aspx](http://www.qatar.tamu.edu/current_studentsrules24.aspx)

Prohibited conduct includes:

24.3.11 **Disorderly conduct.** Conduct that is disorderly, lewd, indecent or a breach of peace on university premises or at university-sponsored activities.

**Examples of disorderly conduct:**

- Standing or sitting on the furniture
- Throwing objects
- Climbing up the light columns or onto the mezzanine ledge
- Putting feet up onto the table
- Leaving food, drinks, papers and other trash behind

24.3.12 **Disruptive activity.** Participation in disruptive activity that interferes with teaching, research, administration, disciplinary proceedings, other University missions, processes, or functions including public-service functions, or other university activities. Such activities may include, but are not limited to:

Any behavior in class or out of class, which for any reason materially disrupts the class work of others, involves substantial disorder, invades the rights of others, or otherwise disrupts the regular and essential operation of the University.

**Examples of disruptive activity:**

- Engaging in loud, boisterous conversations
- Mobile phones ringing loudly
- Playing movies or music without headphones
- Shouting and yelling
- Inappropriate or hostile language
- Partying or rowdiness

## Students' Rights and Responsibilities

<http://student-rules.tamu.edu/rights.htm>

### **Students' Rights**

#### *Article I*

A student shall have the right to participate in a free exchange of ideas, and there shall be no university rule or administrative rule that in any way abridges the rights of freedom of speech, expression, petition and peaceful assembly as set forth in the U.S. Constitution.

#### *Article II*

Each student shall have the right to participate in all areas and activities of the university, free from any form of discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, sexual orientation, or veteran status in accordance with applicable federal and state laws.

### **Students' Responsibilities**

#### *Article I*

A student has the responsibility to respect the rights and property of others, including other students, the faculty and the administration.

#### *Article III*

A student has the responsibility to recognize that student actions reflect upon the individuals involved and upon the entire university community.

#### *Article IV*

A student has the responsibility to recognize the university's obligation to provide an environment for learning.